**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

**For Task 1: This part of the Navigator Playbook is completed when you have:**

1. **Identified the external and internal issues that affect your organization’s ability to improve its energy performance and achieve the intended outcomes of the EnMS.**
2. **Recorded this information.**

**For Task 7: This part of the Navigator Playbook is completed when you have:**

1. **Identified the impacts, likelihood of occurrence, and risk level arising from the issues you already recorded**
2. **For each of the identified risks and opportunities, plan and implement actions to address them using the processes of the EnMS.**

**Add this information to the Risks and Opportunities Register by completing columns four through eight.**

**Risks and Opportunity Register**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Task 1** | | | **Task 7** | | | | |
| **Internal or external (I or E)** | **Risk or opportunity (R or O)** | **Issue** | **Impact on EnMS (1-3)** | **Likelihood (1-3)** | **Risk Level (Low, Medium, Hight)** | **Action to address** | **Effectiveness Evaluation** |
| I | O | Amplify savings by coordinating with environmental management team | 1 | 3 | Medium | The EMS team leader is a member of the EnMS team, so they provide input at all stages about opportunities to leverage existing systems and integrate work | Very effective |
| E | R | Change in regulation that puts our performance and or performance improvement out of compliance | 2 | 1 | Low | Our compliance coordinator and HQ maintains awareness of pending changes in regulation so we are ready to act as needed | Effective |
| I | R | Change in leadership to someone not interested in strategic energy management | 3 | 1 | Medium | Add language in position description that promotes this responsibility | Low/medium effectiveness |
| E | O | Local energy performance improvement community of practice opportunity to increase access to larger savings opportunities or renewables investment opportunities | 2 | 1 | Low | Check in with utility provider such that they are aware of our efforts and interest in opportunities for coordination in region | Effective |
| E | R | Weather event that forces us to rely heavily on backup generation, out of alignment with our emissions objectives | 3 | 2 | High | Continuity of Operations coordinator briefed regularly about system, and understands role/input opportunities in planning stage tasks | effective |
|  |  |  |  |  |  |  |  |

Top Management Approval

|  |  |  |
| --- | --- | --- |
|  | Date approved: | Click here to enter a date. |
|  | Who approved: | Click here to enter text. |

Comments

We assessed the context for our EnMS using our local climate action plan goals, site development plans and based on discussions with site and local leadership (January 2020).